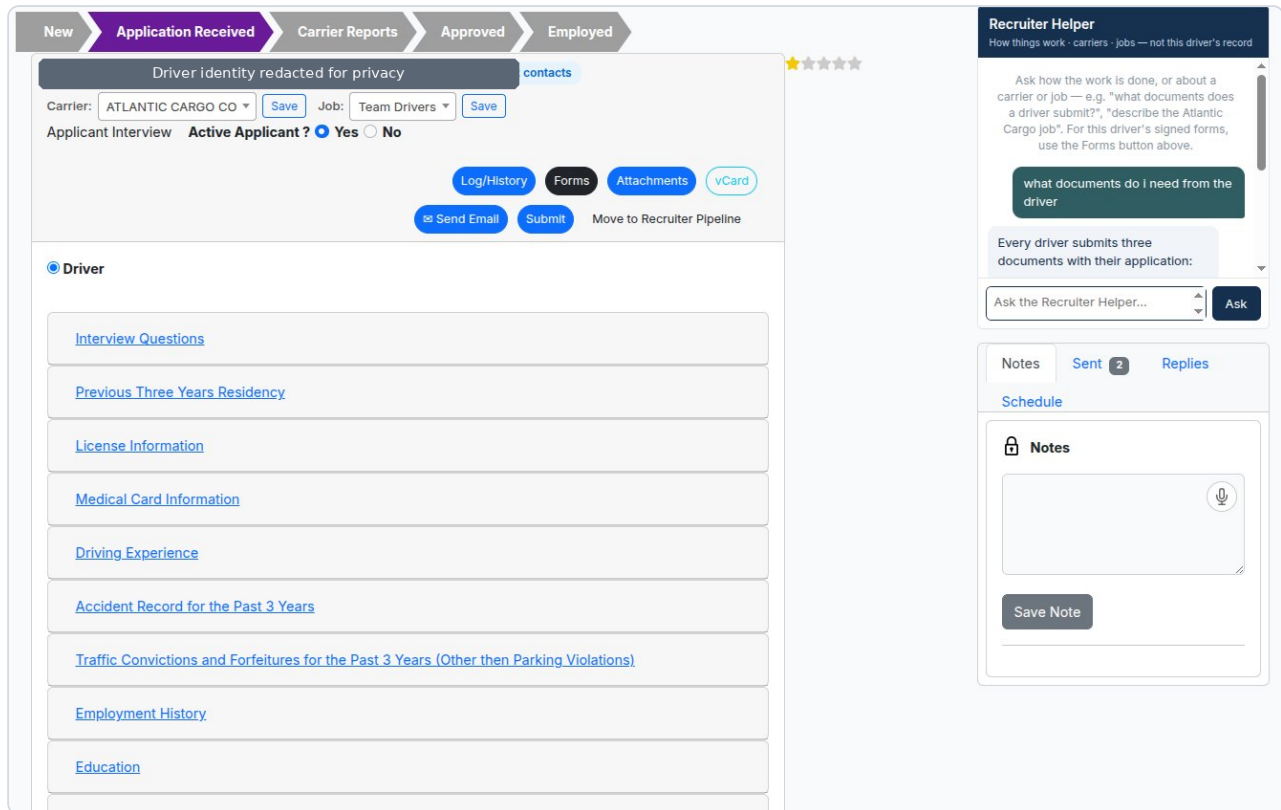


# The Recruiter Helper — How It Works

The Recruiter Helper is the AI assistant built into your recruiting screens. Ask it a question in plain language and it answers from the recruiter handbook and from live carrier and job data. It is the fastest way to learn the system and to get an answer without leaving the driver you are working.



## How to use it

Type your question the way you would ask a coworker, then press Ask. You can also speak it — the box has a microphone, and voice input works in Chrome and Edge. In the picture above, the recruiter asked "what documents do I need from the driver" and the Helper answered straight back.

## What it answers

- How the work is done — "how do I work a driver start to finish?", "what documents does a driver submit?", "what is the claim rule?"

- Carriers and jobs — "describe the Atlantic Cargo job", "what does it pay?", "what openings does this carrier have?" It reads the real postings, so you get the actual pay, home time, route, and equipment for a job — what you need to talk to a driver.

## **What it does not do, on purpose**

The Helper answers how things work. It does not read one driver's private record. So even on a driver's page, it will not tell you whether that driver has signed or which forms he still owes. For that, use the Forms button on his page.

## **Where to find it**

- On the Workbench, in the right-hand pane.
- On every driver's detail page, in the right column above Notes — so it is always within reach while you work a driver.

## **Your help resources**

As a new recruiter, you have three places to get help:

- The Recruiter Helper — for quick "how do I" questions while you work, described above.
- The Driver Recruiter Handbook — the complete written guide, in Help. Open Help from the top navigation; the handbook is the first item.
- Dictation — the microphone on the note box and the email box, so you can talk instead of type when you are on the phone or away from a keyboard.

Start with the Recruiter Helper for anything you would otherwise ask a senior recruiter about how to run the pipeline. Reach for the handbook when you want the full walkthrough.